



## 2015 ISCEV Membership Meeting

Friday 26<sup>th</sup> June 2015, 16:30

Cankarjev Dom  
Ljubljana, Slovenia

### Approved Minutes

65 Members were in attendance.

#### 1. Opening & welcome by the President

Professor Patrizia Tormene opened the meeting and thanked the hosts, Professor Marko Hawlina, Professor Jelka Breclj and their team. Patrizia Tormene outlined the membership's duties as listed in the bye-laws Article XV, 1–4.

#### 2. Minutes of the 2014 ISCEV Membership Meeting

The minutes of the 2014 ISCEV Membership Meeting, as printed in the 2015 Newsletter, were adopted as a true record. There were no matters arising.

#### 3. Report from the 2015 Symposium Organiser

Marko Hawlina and Jelka Breclj presented the organiser's report. Marko Hawlina noted that Ljubljana had offered three times to host before the membership voted in its favour, and that this vote made him both pleased and anxious. Holding a combined meeting with the 12<sup>th</sup> Biennial Congress of the European Neuro-Ophthalmology Society (EUNOS) had proven a success and had highlighted the utility of electrophysiology in neuro-ophthalmology. 227 registrations had been received from 38 countries. There were 39 and 6 registrations for the human and animal courses respectively. He noted the contribution of his co-chair, Jelka Breclj and the team, and highlighted some difficulties with producing two versions of the abstract book. He noted the good social programme and finished by announcing a small financial surplus. The membership thanked the hosts with a warm round of applause.

#### 4. Filming and photography during the Symposium

This item had been raised due to the increasing occurrence of Symposium delegates using photography and filming during the Symposium. Professor Graham Holder proposed that any such photography or filming should be banned completely, and any person found filming should be ejected from the session. Many members contributed to the subsequent discussion, some supporting Graham Holder's position, some opposing it, and some suggesting moderate intermediate positions. Patrizia Tormene thanked members for their input. Dr Ruth Hamilton informed the membership that the Board would work on a policy or policies for further discussion with the membership via email.

#### 5. Elections

- 5.1. VP of Americas: Patrizia Tormene noted that Dr Mitch Brigell had completed two terms of office. She thanked him for his work for the Society, including his organising of ISCEV@ARVO, and his work on ISCEV Standards amongst other services. The membership showed their appreciation with a round of applause. Patrizia Tormene noted that Professor Laura Frishman had been nominated as Vice-President of the Americas, and that the Board approved the nomination. No further nominations were received from the floor. Dr Mitch Brigell spoke in

support of Laura Frishman, citing her suitability, and confirming that she was eligible and willing to stand. The membership approved Laura Frishman's election with a show of hands.

- 5.2. President: Patrizia Tormene noted she had completed one term as President and that she was eligible and willing to stand for a second. For transparency, she noted a recent change in her work whereby she had retired from her hospital work, but retained her role as a University Senior Scientist as well as her private electrophysiology practice. There were no further nominations from the floor. Ruth Hamilton therefore announced that Patrizia Tormene was duly elected to serve a second term as President, and the Membership applauded.

## **6. ISCEV Officer's Reports and matters arising**

- 6.1. The treasurer's report was presented as in the 2015 Newsletter. Prof Mathias Seeliger noted the large symposium income in 2014 was due to iscev.org handling symposium registrations, and offered to answer any questions. The membership accepted the Treasurer's report by a show of hands, and also exonerated the Treasurer by a show of hands.
- 6.2. The Editor-in-Chief, Pierre Lachapelle, noted the increase in the 5-year impact factor (IF) of *Documenta Ophthalmologica* (DOOP), from 1.798 to 1.97. He noted the importance of the Standards in maintaining and improving the IF, and the importance of citing the most recent version of the Standard in any publication. He exhorted members to do this themselves, and also to prompt for this if reviewing for DOOP or for other journals. He noted discussions about inviting named lecturers to provide a summary of their talks for publication. Marko Hawlina congratulated Pierre Lachapelle on the increased IF and asked about the possibility of regular review articles based on ISCEV protocols. Pierre Lachapelle responded that this was indeed one of the possible strategies being pursued.
- 6.3. The Director of Education, Dr Dorothy Thompson, thanked Maya Sustar, Marko Hawlina, Jelka Breclj and their team for the excellent local organisation of the 2015 courses. Dorothy noted the participation of all the manufacturers in the demonstration sessions which had been expanded this year, and thanked them for their support. She also acknowledged the valuable support of the ophthalmic nursing staff. She noted that many registrations for the course were received close to the start date which made planning and budgeting difficult and urged the membership to help by raising awareness locally with their own trainees or junior staff so that registrations could be received in good time.
- 6.4. The Director of Standards, Professor Daphne McCulloch, noted the specific changes contained in the 2015 update to the ERG Standard, mostly about flash specification, inclusion of skin electrode with caveats, the addition of the DA 10 as an equal-status ERG, and the possibility of only recording a sub-set if required by the clinical situation. An erratum had been published due to a decimal place error being introduced at publishing.
- 6.5. Other reports were as in the 2014 newsletter without addition.
- 6.6. The membership exonerated the Board.

## **7. Highlights from the 2014 Board meeting**

- 7.1. Maintaining vigour of the Society was discussed, and strategies were planned to make training more widely available, to boost membership numbers, and to explore the possibility of a lab-accreditation standard. Sub-groups of the Board will take these forward initially before widening discussions to the membership.

Mitch Brigell noted that the basic sciences course at AAO had a heavily updated section on electrophysiology.

- 7.2. Travel awards: 10 applicants were received and eight awards were made. Two were both course and Symposium attendance; two were course only, and four were for Symposium only.
- 7.3. There were 25 applications for the Eberhart Dodt Memorial Award.
- 7.4. Marmor Award: Mike Marmor stated that 2015 had seen several submissions for the Award, but that many projects did not fit the entrance criteria, which focussed on easier testing or increased applicability. He encouraged the Membership to express their views. A result of discussion at the Board had been to extend the time from initial award to follow-up award from 1 to 2 years, as 1 year was not sufficient to show translation. The Marmor Committee were still deciding whether to consider all abstracts submitted or to limit it to those who had applied by ticking the box during abstract submission. The Award was gaining momentum, and continued to work to find the best ways to achieve its goals.

## **8. ISCEV Standards**

Professor Daphne McCulloch noted four updates: 1. The ERG standard had been published on schedule, and she highlighted the specific changes from the previous standard. A publisher's erratum had been printed due to a decimal place error. 2. The VEP Standard update was chaired by J Vern Odom, with a committee comprising Michael Bach, Mitchell Brigell, Graham Holder, Atsushi Mizota, Daphne L McCulloch and A Patrizia Tormene. Preparation of a draft with minor revisions was underway. The membership consultation will be electronic, based on a posted draft, and a subsequent electronic membership vote based on a revised draft after the consultation period. 3. Extended Protocols were being addressed, with the convenor Suresh Viswanathan, who was recruiting working parties to develop extended protocols. Email details will follow. The following Extended Electrodagnostic Protocols were at Stage 1 (Approval in Concept): ERGs to long-duration flashes (on and off responses); dark-adapted ERG luminance- response series; S-cone ERG; Photopic negative response; dark-adapted long wavelength (red flash) ERG; light-adapted luminance- response series (photopic hill); saturated a-wave series (for slope analysis); scotopic threshold response (STR) and VEP threshold ('acuity') protocols. 4. ISCEV Guidelines to clinical procedures were being chaired by Scott Brodie, with a committee comprising E Eugenie Hartmann, Graham Holder, Anne Fulton, Josefin Nilsson, Anthony Robson and A Patrizia Tormene. The committee were working on a revised draft. The membership will be consulted for feedback, but the guide does not require a vote.

Mike Marmor commented that extended protocols needed to include diverse labs and disparate protocols, and noted the benefit of working teams preparing a short review or technical note for DOOP; this proposal was supported by the Editor-in-Chief, Pierre Lachapelle. Graham Holder asked for clarification of the Membership's role in extended protocols, and the membership's attention was drawn to the "Process for Proposal, Review and Approval of Extended Protocols", available on the website.

## **9. Future ISCEV Symposia**

- 9.5. 2016: Singapore (Symposium Coordinator: Suichi Yamamoto): Ranjana Mathur presented some details of the planned meeting on 13–18 August 2016 including conference venue at the Eye Hospital, noting ease of transport and visas for many countries. Hotels cost from 100–300 euros per night, and hostel accommodation was available from around 20 euros per night.

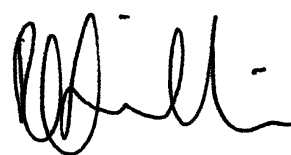
- 9.6. 2017: Key Largo, Florida (Symposium Coordinator Mitch Brigell). Byron Lam was unable to attend, and had sent details which were presented by Mitch Brigell. The likely date was October 2017 (*note: not August as stated during meeting*) and the venue was likely to be Hawk's Cay, some 60 miles south of Miami airport. Registration was anticipated at around \$700. Mitch Brigell will take questions raised by members back to Byron Lam and his team.
- 9.7. 2018: Europe & Africa. Two cities offered to host the 2018 Symposium: Liverpool, UK, with Professor Tony Fisher as host and Reims, France, headed by Professor Carl Arndt. Both candidates will go forward to an e-ballot of the whole membership.

#### **10. Any other business**

No further business had been notified to the Secretary-General.

#### **11. Close**

The meeting closed at 18:00.

A handwritten signature in black ink, appearing to read 'Ruth Hamilton', with a stylized flourish at the end.

Dr Ruth Hamilton  
Secretary-General  
August 2016